



OFFICIAL EXECUTIVE DECISION NOTICE

PUBLISHED BY DEMOCRATIC SERVICES

HILLINGDON
LONDON

Notice is hereby given that the following decision(s) have been made today by Cabinet Members at the London Borough of Hillingdon:

Title of decision	School Governing Body Constitutions - Variation of Instrument of Government - Coteford Infant School
Reference No.	512
Date of decision	15 June 2022
Call-in expiry date	5pm, Wednesday 22 June 2022
Relevant Select Committee	Children, Families & Education Select Committee
Relevant Ward	Eastcote

Decision made

Cabinet Member making the decision	Councillor Susan O'Brien – Cabinet Member for Children, Families & Education
	Approved That the Cabinet Member for Children, Families & Education: <ul style="list-style-type: none">• Agreed to the Variation of Instrument of Government for Coteford Infant School.
Reasons for decision	The Coteford Infant School Governing Body would like to increase their membership by 2 Governors to ensure sufficient capacity for statutory governance delivery. They currently have 10 Governors and the change will increase this to 12 Governors in total. The Council's School Governance Team has confirmed that Coteford Infant School Governing Body has submitted the correct documentation.
Alternative options considered and rejected	The Cabinet Member could have declined to approve the variation or request more information about this change.
Classification	Part 1 – Public
Link to associated report	Here
Relevant Officer contact & Directorate	Vikram Hansrani – Education & SEND Directorate
Any interest declared by the Cabinet	N/A

Member(s) / dispensation granted	N/A
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Implementation of decision & scrutiny call-in

[Internal Use only]	
When can this decision be implemented by officers?	<p>Officers can implement Cabinet Member decision in this notice only from the expiry of the scrutiny call-in period which is:</p> <p>5pm, Wednesday 22 June 2022</p> <p>However, this is subject to the decision not being called in by Councillors on the relevant Select Committee. Upon receipt of a valid call-in request, Democratic Services will immediately advise the relevant officer(s) and the decision must then be put on hold.</p>
Councillor scrutiny call-in of this decision	<p>Councillors on the relevant Select Committee shown in this notice may request to call-in this decision. The request must be before the expiry of the scrutiny call-in period above.</p> <p>Councillors should use the Scrutiny Call-in App (link below) on their devices to initiate any call-in request. Further advice can be sought from Democratic Services if required:</p> <p>Scrutiny Call-In - Power Apps (secure)</p>
Further information	<p>These decisions, where applicable, have been taken under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.</p> <p>This is the formal notice by the Council of the above executive decision, including links to the reports where applicable.</p> <p>If you would like more information on this decision, please contact Democratic Services on 01895 250636 or email: democratic@hillingdon.gov.uk.</p> <p>Circulation of this decision notice is to a variety of people including Members of the Council, Corporate Directors, Officers, Group Secretariats and the Public. Copies are also placed on the Council's website.</p> <p style="text-align: right;">Democratic Services London Borough of Hillingdon Civic Centre High Street Uxbridge UB8 1UW</p>