



Democratic Services

Location: Phase II
Ext: 0693
DDI: 01895 250693
My Ref: CMD 525

**To: COUNCILLOR SUSAN O'BRIEN
CABINET MEMBER FOR CHILDREN, FAMILIES
AND EDUCATION**

c.c. All Members of the Children, Families &
Education Select Committee
c.c. Vikram Hansrani – Corporate Director for
Education & SEND
c.c. Ward Councillors for Hayes Town

Date: 23 June 2022

Non-Key Decision request

Form D

NOMINATION OF LOCAL AUTHORITY CANDIDATE TO SCHOOL GOVERNING BODY – BOTWELL HOUSE CATHOLIC PRIMARY SCHOOL

Dear Cabinet Member

Attached is a report requesting that a decision be made by you as an individual Cabinet Member. Democratic Services confirm that this is not a key decision, as such the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 notice period does not apply.

You should take a decision **on or after Friday 01 July 2022** in order to meet Constitutional requirements about publication of decisions that are to be made. You may wish to discuss the report with the Corporate Director before it is made. Please indicate your decision on the duplicate memo supplied, and return it to me when you have made your decision. I will then arrange for the formal notice of decision to be published.

Steve Clarke
Democratic Services Officer

**Title of Report: Nomination of Local Authority Candidate to School Governing Body –
Botwell House Catholic Primary School**

Decision made:

Reasons for your decision: (e.g. as stated in report)

Alternatives considered and rejected: (e.g. as stated in report)

SignedDate.....

Cabinet Member for Children, Families & Education

NOMINATION OF LOCAL AUTHORITY CANDIDATE TO SCHOOL GOVERNING BODY

Cabinet Member(s)	Councillor Susan O'Brien
Cabinet Portfolio(s)	Cabinet Member for Children, Families and Education
Officer Contact(s)	Vikram Hansrani – Education & SEND Directorate
Papers with report	Application form and minutes of the related Full Governing Body meeting [Documents for the attention of the Cabinet Member only]

HEADLINES

Summary	This report seeks approval to nominate a Local Authority Governor to Botwell House Catholic Primary School.
Putting our Residents First	N/A
Financial Cost	None
Relevant Select Committee	Children, Families & Education Select Committee
Relevant Ward(s)	Hayes Town

RECOMMENDATION

That the following applicant be nominated for formal appointment to the School Governing Body indicated below:

- Sophia Martin – Botwell House Catholic Primary School

SUPPORTING INFORMATION

Reasons for Recommendation

To ensure that the place for a Local Authority Governor is filled to meet statutory duty. The School Governance Team has confirmed that the candidate has submitted the correct documentation and that the school has agreed to this nomination being processed for approval.

Alternative Options Considered

The Cabinet Member could decline to approve the nomination or request more information about it.

Comments of Select Committee(s)

Not considered by the Select Committee.

Financial Implications

There are no financial implications arising from this report.

Supporting Information

1. Authority to approve the nomination of Council nominees to School Governing Bodies has been delegated to the Cabinet Member for Children, Families and Education.
2. The person listed above is a Council nominee. The Chief Education Officer has requested that the individual be nominated to the Governing Body indicated in the recommendation.
3. The candidate has been proposed for nomination as an LA School Governor under the Education (School governance) (Constitution) Regulations 2012. Under these regulations the LA nominate, and the Governing Body appoints the candidate.

RESIDENT BENEFIT & CONSULTATION

What will be the effect of the recommendation?

The School Governing Body will meet statutory duty by filling their LA Governor vacancy.

Consultation carried out or required

None.

CORPORATE CONSIDERATIONS

Corporate Finance

There are no financial implications arising from this report.

Legal

There are no legal implications arising from this report.

BACKGROUND PAPERS

NIL.

TITLE OF ANY APPENDICES

[Documents for the attention of Cllr O'Brien only]

1. FGB minutes
2. LA Governor Application Form.
3. Request for a formal LA Governor nomination