



# OFFICIAL EXECUTIVE DECISION NOTICE

## PUBLISHED BY DEMOCRATIC SERVICES

HILLINGDON  
LONDON

Notice is hereby given that the following decision(s) have been made today by Cabinet Members at the London Borough of Hillingdon:

<b>Title of decision</b>	<b>CCTV Service and Maintenance Contract, Borough Wide – Extension of Contract</b>
<b>Reference No.</b>	705
<b>Date of decision</b>	Thursday 09 March 2023
<b>Call-in expiry date</b>	Thursday 16 March 2023
<b>Relevant Select Committee</b>	Property, Highways and Transport Select Committee
<b>Relevant Wards</b>	All Wards

### Decision made

Cabinet Members making the decision	Councillor Ian Edwards – Leader of the Council* *Councillor Edwards also approved on behalf of Councillor Bianco, Cabinet Member for Property, Highways and Transport
	<b>Approved</b>  <p>That the Leader of the Council, and on behalf of the Cabinet Member for Property, Highways and Transport agreed to extend the current contract with DSSL Group Limited services for the provision of CCTV Installation, servicing, maintenance and repair contract – Borough-wide to the London Borough of Hillingdon for a one-year period from 01 April 2023 – 31 March 2024 at an estimated value of up to £634,830, subject to capital release approvals for capital works.</p>
<b>Reason for decision</b>	The current contract extension period for CCTV service, maintenance, repairs and new installations expires on 31 March 2023.  This contract extension ensures value for money and will ensure that Hillingdon continues to maintain and improve the CCTV network with the assistance of the specialist contractor, to implement strategies to help with the reduction of crime and

	<p>public disorder within the local community, which is the primary objective of the Crime and Disorder Act 1998.</p> <p>The existing contract with DSSL Limited was the subject of a competitive tender exercise that was conducted by officers in 2020. Cabinet approved a contract period of three years with an option to extend for up to a maximum period of two years and the contract commenced on 01 April 2020 and this expires on 31 March 2023.</p> <p>During the first three years of the contract DSSL Limited have performed well, providing a value for money service, servicing, and maintaining current assets and completing remedial, upgrade and new installation works within the agreed timescales with minimal disruption to residents.</p>
<p><b>Alternative options considered and rejected</b></p>	<p>Officers could carry out a new procurement exercise, with a view to having new arrangements in place for 01 April 2023.</p> <p>However, due to cyber security and the timeframe to implement a complete secure transfer of encrypted passwords that will ensure cyber security for the Council's ICT systems (detailed under supporting information) and based on the excellent performance of the existing contractor and the fact that the original procurement allowed for an extension based on performance and price, officers preferred option would be to extend the contract.</p> <p>The wireless and fibre CCTV network requires integrated planning around network security. There are more than 3,000 cameras, over 500 Wi-Fi aerials and many other devices across the network, all of which are encrypted, password protected and cyber secure. This network has been deployed and maintained by the existing contractor who hold all of the admin credentials to the system to ensure the system is secure. This information cannot be shared with other organisations unless a waiver is signed with the Genetec Management Systems partner, to ensure all partners are offering a high level of service to confirm and transfer the system over to a new contractor.</p> <p>DSSL offset all carbon emissions for their vehicle's usage within Hillingdon by planting trees with the carbon footprint initiative. Their service vehicles operate carbon natural reduction.</p> <p>DSSL recruited their first apprentice who resides within Hillingdon in 2019 who has progressed to a fully qualified engineer after successfully completing the DSSL Apprenticeship Academy. The apprentice scheme also applies to any contracts that DSSL currently have within the Borough and contributes to the carbon footprint and costs.</p>

<b>Classification</b>	Part II – Members' Only and Not for Publication
<b>Link to associated report</b>	<i>That this report be declared as exempt from publication as it involves the disclosure of information in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended), in that the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) and that the public interest in withholding the information outweighs the public interest in disclosing it.</i>
<b>Relevant Officer contact &amp; Directorate</b>	Gary Penticost – Place Directorate Frances Gates – Place Directorate
<b>Any interest declared by the Cabinet Member(s) / dispensation granted</b>	N/A

### Implementation of decision & scrutiny call-in

<b>[Internal Use only]</b>	
<b>When can this decision be implemented by officers?</b>	<p>Officers can implement Cabinet Member decision in this notice only from the expiry of the scrutiny call-in period which is:</p> <p><b>5pm on Thursday 16 March 2023</b></p> <p>However, this is subject to the decision not being called in by Councillors on the relevant Select Committee. Upon receipt of a valid call-in request, Democratic Services will immediately advise the relevant officer(s) and the decision must then be put on hold.</p>
<b>Councillor scrutiny call-in of this decision</b>	<p>Councillors on the relevant Select Committee shown in this notice may request to call-in this decision. The request must be before the expiry of the scrutiny call-in period above.</p> <p>Councillors should use the Scrutiny Call-in App (link below) on their devices to initiate any call-in request. Further advice can be sought from Democratic Services if required:</p> <p><b><a href="#">Scrutiny Call-In - Power Apps</a> (secure)</b></p>
<b>Further information</b>	<p>These decisions, where applicable, have been taken under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.</p> <p>This is the formal notice by the Council of the above executive decision, including links to the reports where applicable.</p> <p>If you would like more information on this decision, please contact Democratic Services on 01895 250636 or email: <a href="mailto:democratic@hillingdon.gov.uk">democratic@hillingdon.gov.uk</a>.</p>

Circulation of this decision notice is to a variety of people including Members of the Council, Corporate Directors, Officers, Group Secretariats and the Public. Copies are also placed on the Council's website.

**Democratic Services  
London Borough of Hillingdon  
Civic Centre  
High Street  
Uxbridge  
UB8 1UW**