



## Democratic Services

**Location:** Phase II  
**Ext:** 0636  
**DDI:** 01895 25 0636  
**CMD No:** 979

**To:** COUNCILLOR SUSAN O'BRIEN  
CABINET MEMBER FOR CHILDREN, FAMILIES  
AND EDUCATION

c.c. All Members of the Children, Families and Education Select Committee  
c.c. Nicki O'Flanagan – Children's Services Directorate  
c.c. Julie Kelly – Corporate Director of Children's Services  
c.c. Ward Councillors for Northwood

**Date:** 05 December 2023

## Non-Key Decision request

## Form D

### Re-Nomination of Local Authority Candidate to School Governing Body of Holy Trinity CofE Primary School

Dear Cabinet Member

Attached is a report requesting that a decision be made by you as an individual Cabinet Member. Democratic Services confirm that this is not a key decision, as such, the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 notice period does not apply.

You should take a decision **on or after Wednesday 13 December 2023** in order to meet Constitutional requirements about publication of decisions that are to be made. You may wish to discuss the report with the Corporate Director before it is made. Please indicate your decision on the duplicate memo supplied and return it to me when you have made your decision. I will then arrange for the formal notice of decision to be published.

Amy Helps  
Senior Technical Support Officer

### Title of Report: Re-Nomination of Local Authority Candidate to School Governing Body of Holy Trinity CofE Primary School

#### Decision made:

**Reasons for your decision:** (e.g. as stated in report)

**Alternatives considered and rejected:** (e.g. as stated in report)

Signed ..... Date .....

*Cabinet Member for Children, Families and Education*

## Re-Nomination of Local Authority Candidate to School Governing Body of Holy Trinity CofE Primary School

<b>Cabinet Member(s)</b>	Councillor Susan O'Brien
<b>Cabinet Portfolio(s)</b>	Cabinet Member for Children, Families & Education
<b>Officer Contact(s)</b>	Nicki O'Flanagan – Education Improvement & Partnerships
<b>Papers with report</b>	Appendix A – Request for a formal Local Authority Governor Nomination Appendix B – FGB Minutes Appendix C – New Local Authority Governor Application Form

### HEADLINES

<b>Summary</b>	This report seeks approval to nominate a Local Authority Governor to Holy Trinity CofE Primary School
<b>Putting our Residents First</b>  <b>Delivering on the Council Strategy 2022-2026</b>	This report supports our ambition for residents / the Council of: An efficient, well-run, digital-enabled council working with partners to deliver services to improve the lives of all our residents  This report supports our commitments to residents of: Safe and Strong Communities
<b>Financial Cost</b>	None
<b>Relevant Select Committee</b>	Children, Families and Education Select Committee
<b>Relevant Ward(s)</b>	Northwood

### RECOMMENDATIONS

That the Cabinet Member agrees that the following applicant be nominated for formal appointment to the School Governing Body indicated below:

- Debra Walters - Holy Trinity CofE Primary School

### Reasons for recommendation

To ensure that the place for a Local Authority Governor is filled to meet statutory duty. The School Governance Team has confirmed that the candidate has submitted the correct documentation and that the school has agreed to this nomination being processed for approval.

### **Alternative options considered / risk management**

The Cabinet Member could decline to approve the nomination or request more information about it.

### **Democratic compliance / previous authority**

The Cabinet Member is authorised constitutionally to make this appointment.

### **Select Committee comments**

None at this stage.

## **SUPPORTING INFORMATION**

1. Authority to approve the nomination of Council nominees to School Governing Bodies has been delegated to the Cabinet Member for Children, Families & Education.
2. The person listed above is a Council nominee. The Chief Education Officer has requested that the individual be nominated to the Governing Body indicated in the recommendation.
3. The candidate has been proposed for nomination as an LA School Governor under the Education (School governance) (Constitution) Regulations 2012. Under these regulations the LA nominate, and the Governing Body appoints the candidate.

### **Financial Implications**

None.

## **RESIDENT BENEFIT & CONSULTATION**

### **The benefit or impact upon Hillingdon residents, service users and communities?**

The School Governing Body will meet statutory duty by filling their LA Governor vacancy.

### **Consultation carried out or required**

None

## **CORPORATE CONSIDERATIONS**

## Corporate Finance

Corporate Finance have reviewed this report and concur with the Financial Implications set out above, noting there are no direct financial implications associated with the recommendation in this report.

## Legal

There are no legal implications arising from the recommendation set out within the report.

## BACKGROUND PAPERS

Nil

## TITLE OF ANY APPENDICES

For the sight of the Cabinet Member only.

Appendix A – Request for a formal LA governor Nomination - DW.docx

Appendix B – DRAFT HT Non Confidential FGB Minutes - 12 October 2023.docx

Appendix C – New\_Governor\_Application\_Form (LA) completed (Debra W).docx