



# OFFICIAL EXECUTIVE DECISION NOTICE

## PUBLISHED BY DEMOCRATIC SERVICES

HILLINGDON  
LONDON

Notice is hereby given that the following decision(s) have been made today by Cabinet Members at the London Borough of Hillingdon:

Title of decision	CONTRACT FOR THE ADVERTISING STATUTORY NOTICES
Reference No.	1140
Date of decision	Friday 12 July 2024
Call-in expiry date	Friday 19 July 2024
Relevant Select Committee	Corporate Resources and Infrastructure Select Committee
Relevant Wards	All

### Decision made

Cabinet Members making the decision	Councillor Ian Edwards – Leader of the Council Councillor Eddie Lavery – Cabinet Member for Residents' Services Councillor Jonathan Bianco – Cabinet Member for Property, Highways and Transport
Decision	<b>Approved</b>  <b>That the Leader of the Council, the Cabinet Member for Residents' Services and the Cabinet Member for Property, Highways and Transport:</b>  <ol style="list-style-type: none"><li>1. Accepted the tender from PEOPLESOUT LIMITED t/a TMP Worldwide Advertising for Statutory Notices on behalf of the London Borough of Hillingdon for a three-year period from June 2024 to June 2027; and</li><li>2. Agreed that this includes the provision to extend the contract for a two-year period, delegating approval of any extension to the Leader of the Council and Cabinet Members for Residents' Services and Property, Highways &amp; Transport, in consultation with officers.</li></ol>
Reason for decision	The previous contract with PeopleScout Ltd t/a TMP Worldwide ("PeopleScout") expired in September 2021. The Council has now undertaken and concluded a Further Competition exercise through the Local Government Resource Partnership ("LGRP") Framework via Lot 4 (HR Marketing and Advertising).  Following a procurement process conducted in accordance with the Council's Standing Orders, PeopleScout is recommended

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	<p>as the service provider. Whilst two providers were available on the Framework, the second declined to submit a bid.</p> <p>PeopleScout is the incumbent supplier having continued to provide this service since the last contract expired. Both the previous and current services have operated effectively, adhering to the agreed terms. Strong working relationships have been established between officers and the supplier to regularly review service levels and processes. Additionally, requests have been satisfactorily handled by the supplier.</p> <p>The contract includes provision of advertising statutory notices where the Council has a mandatory requirement to publicise. These are generally statutory adverts, such as planning applications, traffic orders and changes to parking charges, published in the London Gazette/ West London Gazette.</p>
<b>Alternative options considered and rejected</b>	N/A
<b>Classification</b>	Part II – Members Only and Not for Publication
<b>Link to associated report</b>	That this report be declared as exempt from publication as it involves the disclosure of information in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended), in that the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) and that the public interest in withholding the information outweighs the public interest in disclosing it.
<b>Relevant Officer contact &amp; Directorate</b>	Juliana Gasparette – Place Directorate
<b>Any interest declared by the Cabinet Member(s) / dispensation granted</b>	N/A

### Implementation of decision & scrutiny call-in

<b>[Internal Use only]</b>	
<b>When can this decision be implemented by officers?</b>	<p>Officers can implement Cabinet Member decision in this notice only from the expiry of the scrutiny call-in period which is:</p> <p><b>5pm on Friday 19 July 2024</b></p> <p>However, this is subject to the decision not being called in by Councillors on the relevant Select Committee. Upon receipt of a valid call-in request, Democratic Services will immediately advise the relevant officer(s) and the decision must then be put on hold.</p>

<b>Councillor scrutiny call-in of this decision</b>	<p>Councillors on the relevant Select Committee shown in this notice may request to call-in this decision. The request must be before the expiry of the scrutiny call-in period above.</p> <p>Councillors should use the Scrutiny Call-in App (link below) on their devices to initiate any call-in request. Further advice can be sought from Democratic Services if required:</p> <p><b><a href="#">Scrutiny Call-In - Power Apps</a></b> (secure)</p>
<b>Further information</b>	<p>These decisions, where applicable, have been taken under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.</p> <p>This is the formal notice by the Council of the above executive decision, including links to the reports where applicable.</p> <p>If you would like more information on this decision, please contact Democratic Services on 01895 250636 or email: <a href="mailto:democratic@hillingdon.gov.uk">democratic@hillingdon.gov.uk</a>.</p> <p>Circulation of this decision notice is to a variety of people including Members of the Council, Corporate Directors, Officers, Group Secretariats and the Public. Copies are also placed on the Council's website.</p> <p style="text-align: right;"><b>Democratic Services London Borough of Hillingdon Civic Centre High Street Uxbridge UB8 1UW</b></p>