



Democratic Services

Location: Phase II
DDI: 01895 277655
CMD No: 2026/1678

**To: COUNCILLOR STEVE TUCKWELL
CABINET MEMBER FOR PLANNING, HOUSING &
GROWTH**

c.c. All Members of the Corporate Resources & Infrastructure Select Committee
c.c. Daniel Kennedy – Corporate Director, Residents Services
c.c. Aileen Campbell – Residents Services
c.c. Ward Councillors for Northwood

Date: 07 April 2026

Non-Key Decision request

Form D

CERVANTES COURT, NORTHWOOD - RESULTS OF INFORMAL CONSULTATION ON A POSSIBLE PARKING MANAGEMENT SCHEME

Dear Cabinet Members,

Attached is a report requesting that a decision be made by you as an individual Cabinet Member. Democratic Services confirm that this is not a key decision, as such, the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 notice period does not apply.

You should take a decision **on or after Wednesday 15 April 2026** in order to meet Constitutional requirements about publication of decisions that are to be made. You may wish to discuss the report with the Corporate Director before it is made. Please indicate your decision on the duplicate memo supplied and return it to me when you have made your decision. I will then arrange for the formal notice of decision to be published.

Anisha Teji
Democratic Services

Title of Report: Cervantes Court, Northwood – Results of Informal Consultation on a Possible Parking Management Scheme

Decision made:

Reasons for your decision: (e.g. as stated in report)

Alternatives considered and rejected: (e.g. as stated in report)

Signed Date.....

Cabinet Member for Planning, Housing & Growth

CERVANTES COURT, NORTHWOOD - RESULTS OF INFORMAL CONSULTATION ON A POSSIBLE PARKING MANAGEMENT SCHEME

Cabinet Member & Portfolio	Cllr Steve Tuckwell - Cabinet Member for Planning, Housing & Growth
Responsible Officer	Dan Kennedy - Corporate Director, Residents Services
Report Author & Directorate	Aileen Campbell – Residents Services Directorate
Papers with report	Appendix A – Plan of the informal consultation area Appendix B – Tabulated results of the informal consultation

HEADLINES

Summary	To inform the Cabinet Member of the results of the informal consultation for a possible Parking Management Scheme in Cervantes Court, Northwood.
Putting our Residents First Delivering on the Council Strategy 2022-2026	This report supports our ambition for residents / the Council of: Live in good quality, affordable homes in connected communities This report supports our commitments to residents of: Safe and Strong Communities
Financial Cost	The estimated cost associated with the recommendations made in this report is £1,500
Select Committee	Corporate Resources & Infrastructure Select Committee
Ward(s)	Northwood

RECOMMENDATIONS

That the Cabinet Member for Planning, Housing & Economic Growth:

- Notes the results of the informal consultation for a possible Parking Management Scheme in Cervantes Court, Northwood; and**
- Following discussions with local Ward Councillors and the Cabinet Member, asks that officers prepare a detailed scheme design for a possible Parking Management Scheme in Cervantes Court with the operational times of ‘Monday to Friday 8am to 10am and 2:30pm to 4:30pm’ and conduct a 21-day statutory consultation.**

Reasons for recommendations

These recommendations are in line with the views expressed by the local Ward Councillors.

Alternative options considered / risk management

The Council could decide to take no further action.

Select Committee comments

None at this stage.

SUPPORTING INFORMATION

1. A petition was submitted to the Council signed by some of the residents of Cervantes Court, Northwood requesting a residents' permit parking scheme to help tackle the issues they have been experiencing with parking. The petition advised that *"Residents are parking on the road as there is no other parking access. However, the road is not permit-only unlike the surrounding roads, which means that non-residents park during all hours, often leaving residents unable to park in their own place of stay, unable to access and leave the road. This is especially noticeable as during school times, parents from St Helens will flock to the road and most often block access entirely."*
2. The petition was signed by 25 residents representing 16 out of 27 households in the road. Cervantes Court is a residential cul-de-sac which shares its junction with Green Lane and is in close proximity to Northwood town centre and facilities such as Northwood Underground Station, and St Helens Sports Centre and St Helens School.
3. The current parking restrictions in Cervantes Court include a single yellow line operational 'Monday to Saturday 8am to 6:30pm' to help prevent obstructive parking. This is an extension of the parking restrictions on Green Lane which has restrictions to help promote road safety and traffic flow during peak times. There are also school keep clear markings operational 'Monday to Friday 8am to 10pm and 2:30pm to 4:30pm' to help prevent dangerous parking during school drop off and pick up times on Green Lane, close to the junction with Cervantes Court.
4. It is important to note that the garage areas in Cervantes Court are private and therefore would not be included in any parking scheme as these are not enforced by the Council. The private areas can be easily identified in Cervantes court by the change in road surface.
5. It is worth noting that informal footway parking arrangements have taken place in Cervantes Court for some years. In 1998, a petition was submitted to the Council by residents of Cervantes Court asking that parking on the footway be allowed to help access such as to the garages. The decision was made at the time to investigate further but in the meantime, to suspend footway parking enforcement in front of Nos. 10 to 19 Cervantes Court. Since this informal decision was agreed some years ago, it seems that footway parking is taking

place throughout the whole road, mostly likely due to an increase in vehicles in the road and also the size of vehicles. If a formal scheme were to be proposed, then it is possible that footway parking would no longer be permitted, and as a result, the on-street parking availability could be reduced. However, a more detailed site investigation is recommended.

6. The petition was dealt with via Intelligent Intervention where, with the agreement of the lead petitioner and Cabinet Member, the request was added to the Council's extensive parking scheme programme, negating the need for a petition hearing and helps speed up the process. Officers therefore prepared informal consultation documents and liaised with local Ward Councillors to ensure they were happy prior to posting to residents in the area shown in the plan attached to this report as Appendix A.
7. Households in the road were delivered an informal consultation pack which included a letter, questionnaire, plan of the area being informally consulted which also indicated the existing nearby scheme zones, and a pre-paid reply envelope.
8. Once the informal consultation concluded, all of the responses were collated and shared with the local Ward Councillors. All the results can be seen attached to this report as Appendix B. Overall, out of 27 informal consultation packs delivered to households in Cervantes Court, 12 responses were received representing a response rate of 44%.
9. The questionnaire also gave residents the opportunity to advise which operational times they would prefer the scheme to operate if one were to be implemented. Four households indicated support for 'Monday to Friday 8:30am to 10am and 2:30pm to 4:30pm', and seven households indicated support for 'Monday to Friday 9am to 5pm'.
10. The results were shared with local Ward Councillors who supported the proposals progressing to formal consultation on a detailed scheme design. Councillors considered the results and felt that the shorter operational hours of 'Monday to Friday 8:30am to 10am and 2:30pm to 4:30pm' would be more suitable in the road as this would help deter both parent parking and commuter parking but still allow visitors and trades people to park outside these times without the need for a visitors parking session.
11. Given the apparent level of support expressed by residents, officers can prepare a detailed scheme design and formally consult residents on a proposed residents' parking scheme in road with the operational times during the usual school drop-off and pick-up times. Following further review of the operational hours, it is considered reasonable to extend the morning period slightly to align with the nearby school keep-clear markings and the school opening times. It is therefore recommended that the formal consultation is undertaken on revised operational hours of Monday to Friday, 8am to 10am and 2:30pm to 4:30pm.
12. In conclusion, following the informal consultation for a possible residents' permit parking scheme in Cervantes Court and discussions with local Ward Councillors, it is recommended that officers prepare a detailed scheme design for a parking scheme in Cervantes Court, and conduct a 21-day statutory consultation on the proposals.

Financial Implications

The total cost of the recommendations set out in the report is approximately £1,500. Funding to

implement the proposal can be sourced from Transport for London's Local Implementation Funding budget for 2025/26.

RESIDENT BENEFIT & CONSULTATION

The benefit or impact upon Hillingdon residents, service users and communities

To help manage the parking in Cervantes Court, Northwood following a petition from residents by having a resident's permit parking scheme to help prevent non-residential parking.

Consultation & Engagement carried out (or required)

Informal consultation was carried out in an area agreed in liaison with local Ward Councillors. If the recommendations to this report are approved, then officers will prepare a detailed design for a residents' permit parking scheme and conduct a 21-day statutory consultation.

CORPORATE CONSIDERATIONS

Corporate Finance

Corporate Finance concurs with the financial implications and comments above and reiterates that there will be no financial impact on Council resources if the recommendations by Officers are approved.

Legal

The Council's power to implement a Parking Management Scheme in Cervantes Court, Northwood is set out in the Road Traffic Regulation Act 1984. The formal consultation and order-making statutory procedures to be followed before any such Parking Management Scheme is implemented are set out in Schedule 9 of the Road Traffic Regulation Act 1984 and the Local Authorities' Traffic Orders (Procedures) (England and Wales) Regulations 1996. Any consultation must also meet the standard set by established common law principles in public law, namely fairness and adequacy.

If the decision is taken after formal consultation to make the order introducing the Parking Management Scheme, Part 5 of the Road Traffic Regulation Act 1984 and the Traffic Signs Regulations and General Directions 2016 set out the signage requirements, which must be observed.

In exercising any of the powers under the Road Traffic Regulation Act 1984, section 122 of the 1984 Act requires the Council to consider its statutory duty to secure the expeditious, convenient and safe movement of vehicular and other traffic (including pedestrians), and the provision of suitable and adequate parking facilities on and off the highway. These powers must be exercised so far as practicable having regard to the following matters:

- (a) the desirability of securing and maintaining reasonable access to premises;

- (b) the effect on the amenities of any locality affected and the importance of regulating and restricting the use of roads by heavy commercial vehicles, so as to preserve or improve amenities of the areas through which the roads run;
- (c) the national air quality strategy;
- (d) the importance of facilitating the passage of public service vehicles and of securing the safety and convenience of persons using or desiring to use such vehicles; and
- (e) any other matters appearing to the Council to be relevant.

Moreover, the Council has various statutory duties in relation to road safety, such as under section 39 of the Road Traffic Act 1988 and section 16 of the Traffic Management Act 2004, which are relevant when deciding on road traffic measures.

Pursuant to established public law principles on consultation, the decision maker, when coming to a decision regarding the progress of the proposal for a Parking Management Scheme in Cervantes Court, Northwood must be satisfied that all consultation responses, including those that do not accord with the officer's recommendation, were conscientiously taken into account. The consultation responses can be seen in the Appendix B to this report. The Council must also be mindful of its public sector equality duty under section 149 of the Equality Act 2010. In this report, it is highlighted that the recommendation to progress to formal consultation on the proposed Parking Management Scheme in Cervantes Court, Northwood follows on from consideration of the consultation responses. Thus, Legal Services confirm that there are no legal impediments to the Council following the recommendations set out in this report.

It must be ensured that the proceeding formal consultation and any subsequent action taken is in accordance with the rules and requirements mentioned above.

Comments from other relevant service areas

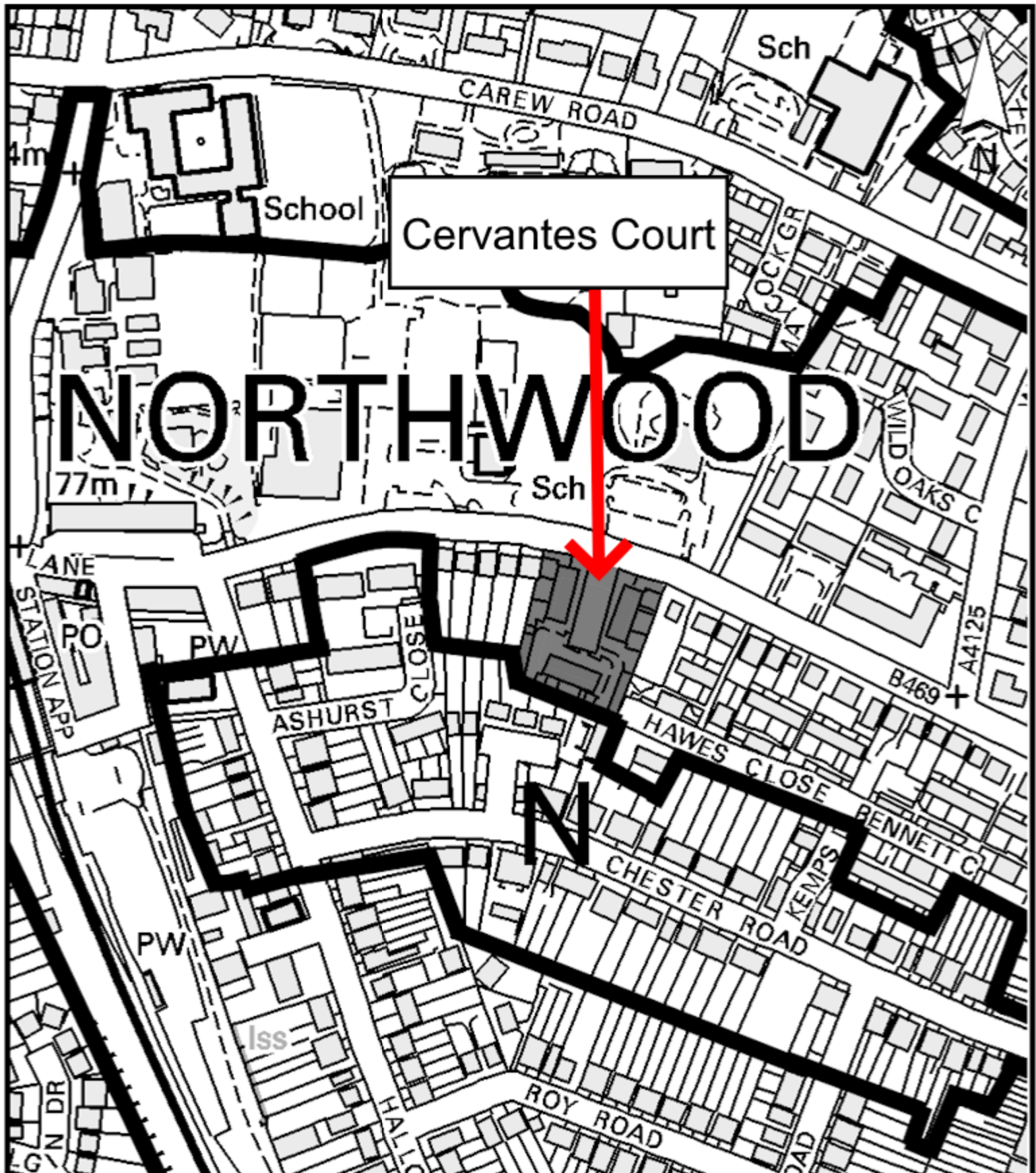
None at this stage.

BACKGROUND PAPERS

None at this stage.

TITLE OF ANY APPENDICES

- Appendix A – Plan of the informal consultation area
- Appendix B – Tabulated results of the informal consultation



Cervantes Court, Northwood - Informal consultation for a possible Parking Management Scheme

Appendix A

October 2025

Scale 1:3,000



Nearby extent of the Northwood Parking Management Scheme Zone N



Informal consultation area for a possible Parking Management Scheme

Cervantes Court, Northwood - Outcome of informal consultation for a possible Parking Management Scheme

Road Name	I would support a Parking Management Scheme	I would prefer no changes to the current parking arrangements	Void	Number delivered	Number responded	Response rate
Cervantes Court	11	1	0	27	12	44%
Total	11	1	0	27	12	44%

What operational times would you prefer if a scheme were to be implemented?

Road Name	Monday to Friday 1pm-2pm	Monday to Friday 8:30am-10am and 2:30pm-4:30pm	Monday to Friday 9am-5pm
Cervantes Court	0	4	7
Total	0	4	7