



# OFFICIAL EXECUTIVE DECISION NOTICE

PUBLISHED BY DEMOCRATIC SERVICES

Notice is hereby given that the following decision(s) have been made today by Cabinet Members at the London Borough of Hillingdon:

<b>Title of decision</b>	<b>POSTAL SERVICES CONTRACT: COLLECTION AND DELIVERY OF LETTERS, LARGE LETTERS AND PARCELS WITHIN UK</b>
<b>Reference No.</b>	2026/1704
<b>Date of decision</b>	Thursday 11 June 2026
<b>Call-in expiry date</b>	Thursday 18 June 2026
<b>Relevant Select Committee</b>	Corporate Resources & Infrastructure
<b>Relevant Wards</b>	All

## Decision made

<b>Cabinet Members making the decision</b>	Cllr Steve Tuckwell, Leader of the Council Cllr Richard Mills, Corporate Services, Digital & Transformation
<b>Decision</b>	<b>Agreed</b>  <b>The Leader of the Council, in consultation with the Cabinet Member for Corporate Services, Digital &amp; Transformation:</b>  <b>1. Approved the Council joining a pan-London agreement (via Crown Commercial Services) for postal services, including collection and delivery of letters and parcels within the UK.</b>  <b>2. Delegated to the Chief Operating Officer, together with the relevant Cabinet Member, to approve the final contract following completion of the procurement process.</b>
<b>Reason for decision</b>	This ensures better value for money through joint procurement, improved reliability and security of postal services, and compliance with national requirements. Residents will benefit from more efficient delivery of important communications, including housing, benefits and planning, and continued compliance with statutory deadlines.
<b>Alternative options considered and rejected</b>	As set out within the Confidential Report
<b>Classification</b>	Part 2 - Members' Only and Not for Publication

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<b>Link to associated report</b>	<b>That this report be declared as exempt from publication as it involves the disclosure of information in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12A, in that the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) and that the public interest in withholding the information outweighs the public interest in disclosing it.</b>
<b>Relevant Officer contact &amp; Directorate</b>	Vicky Mills, Corporate Services
<b>Any interest declared by the Cabinet Member(s) / dispensation granted</b>	N/A

### **Implementation of decision & scrutiny call-in**

<b>[Internal Use only]</b>	
<b>When can this decision be implemented by officers?</b>	<p>Officers can implement Cabinet Member decision in this notice only from the expiry of the scrutiny call-in period which is:</p> <p><b>5pm on Thursday 18 June 2026</b></p> <p>However, this is subject to the decision not being called in by Councillors on the relevant Select Committee. Upon receipt of a valid call-in request, Democratic Services will immediately advise the relevant officer(s) and the decision must then be put on hold.</p>
<b>Councillor scrutiny call-in of this decision</b>	<p>Councillors on the relevant Select Committee shown in this notice may request to call-in this decision. The request must be before the expiry of the scrutiny call-in period above.</p> <p>Councillors should use the Scrutiny Call-in App (link below) on their devices to initiate any call-in request. Further advice can be sought from Democratic Services if required:</p> <p><a href="#">Scrutiny Call-In - Power Apps</a> (secure)</p>

<b>Further information</b>	<p>These decisions, where applicable, have been taken under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.</p> <p>This is the formal notice by the Council of the above executive decision, including links to the reports where applicable.</p> <p>If you would like more information on this decision, please contact Democratic Services on 01895 250636 or email: <a href="mailto:democratic@hillingdon.gov.uk">democratic@hillingdon.gov.uk</a>.</p> <p>Circulation of this decision notice is to a variety of people including Members of the Council, Corporate Directors, Officers, Group Secretariats and the Public. Copies are also placed on the Council's website.</p> <p style="text-align: right;"><b>Democratic Services London Borough of Hillingdon Civic Centre High Street Uxbridge UB8 1UW</b></p>
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