

Record of Chief Officer Decision

For non-key decisions



Notice is hereby given that the following Chief Officer Decision has been made, as delegated by the Cabinet/Cabinet Member or under their delegated authority in the Council's Constitution.

1. NOTICE FOR PUBLICATION

Title of decision	New Years Green Lane Household Reuse and Recycling Centre - carriageway widening works
Name and Title of Chief Officer(s) making the decision	Dan Kennedy, Corporate Director of Residents Services
Directorate	Residents Services
Reference No.	2026/1813
Date of decision	1 October 2026
Relevant Ward	Ickenham & South Harefield

Details of Decision Taken

Decision	The Chief Officer agrees to: 1) Note the £374,196.98 of external funding from the West London Waste Authority Household Reuse and Recycling Centre Investment Fund for carriageway widening works at New Years Green Lane Household Reuse and Recycling Centre, subject to the funding terms being acceptable to the Council; 2) Note that acceptance of the grant will be reported to Cabinet through the Council's budget monitoring arrangements. 3) Acting under approved delegated authority for highways works and capital spend during 26/27, agree the New Years Green Lane carriageway widening project and the release of £374,196.98 through the Highways Structural Works capital programme to deliver the works, with the grant income offsetting the expenditure; 4) Authorise officers to undertake the works within the approved Highways Term Contract.
Reason for decision	The carriageway works will improve access, egress and safety at the New Years Green Lane Civic Amenity site, enable the first phase of the wider redevelopment and help preserve the existing planning permission before its stated expiry in January 2027. The scheme is wholly funded by the £374,196.98 grant and supports improved recycling, reuse and operational efficiency.

	These proposed works represent Phase 1 of a wider programme of improvements to the New Years Green Lane site and are a key enabling project that will support the future redevelopment of land adjacent. The wider redevelopment proposals include enhanced staff welfare facilities, a public education centre, dedicated recycling and reuse stalls, and further operational improvements designed to increase recycling performance, maximise opportunities for reuse, and improve the overall efficiency of the site.
Alternative options considered and rejected	A reduced scheme was rejected because it may not deliver the required access improvements or support later phases. Delay, doing nothing or ceasing the project were rejected because the planning permission could lapse, external funding could be lost and future delivery costs and delays could increase.
Risk management	Key risks are planning permission lapse, cost pressures, procurement or construction delay, disruption to site operations and unforeseen site conditions. These will be managed through timely mobilisation, compliance with planning requirements, surveys, procurement and contract controls, project governance, financial monitoring, change control and works programming.
Factors considered	The decision takes account of the effect on residents and site users, planning and land requirements, funding conditions, procurement and contract requirements, operational safety and environmental sustainability. No public consultation was undertaken because the proposal concerns operational works on Council land within existing approved planning parameters.
Report Author & Directorate	Jordan Groves, Head of Waste and Green Spaces - Residents Services

Legal and Finance Comments

Finance comments	Finance supports the decision. The £374,196.98 works are wholly grant funded and will not affect borrowing or the Council's wider financial position. Expenditure will be released through the Highways Structural Works capital programme and offset by grant income. Grant acceptance will be reported through Cabinet budget monitoring. (full comments below)
Finance Officer name and Title	Andy Goodwin – Head of Strategic Finance & DS151
Legal Comments	The Council has power to accept the funding. Before implementation, officers must confirm that the funding terms are acceptable, including monitoring, delivery, repayment and clawback provisions; verify land and access rights; comply with the planning permission and any pre-commencement conditions; and follow Contract Standing Orders and the Constitution before entering contractual commitments. (full comments below)

Legal Officer Name and Title	Neena Sharma - Legal Services
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Appendices / report attached

List here any report / appendices / e.g. tender evaluations or other documentation to be included in support of this decision	Appendix - further information and Site Plan
If required, the Exempt Classification for Report or Appendix in Section 3	Not applicable - the decision notice and Appendix 1 are Part 1 public documents.

Cabinet Member & other Chief Officer consultation

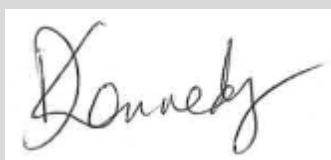
Name and Title of any other Chief Officer(s) you have consulted with and as per any delegation.	Chris Wheeler, Director of Environment; Dan Kennedy, Corporate Director of Residents Services (decision-maker). Pete Carpenter – s151 Officer (Approved)
Name and Title of the Cabinet Member you have consulted, and as per any delegation	Cllr Eddie Lavery, Cabinet Member for Finance, and Cllr Wayne Bridges, Cabinet Member for Residents Services confirm agreement. [consultation with Cabinet Members on 30/09/26]
Any conflicts of interest declared by the Chief Officer making this decision and/or Cabinet Member who is consulted by the officer which relates to the decision - or if dispensation by the CEO was granted to them.	N/A

Authority for this decision

Detail authority from Cabinet or under delegated authority in the Constitution / Officer Scheme of Delegations	Authority has been granted from Cabinet (April 2026) for the Corporate Director authorise the spend of highways capital funds and also relevant to this matter, to determine further works required following any Government grants received, subject to Cabinet Member agreement: London Borough of Hillingdon - Agenda for CABINET on Thursday, 23rd April, 2026, 7.00 pm The Cabinet minutes note that such “delegated authority ... allows efficient delivery and necessary in-year adjustments. “
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2. APPROVAL

Formal approval by Chief Officer making the decision



Signed ...Date...01.10.26

Dan Kennedy
Corporate Director of Residents Services

3. OPTIONAL - REPORT / APPENDIX

Report / Appendix

Status and reason

Part 1 - Public

ADDITIONAL INFORMATION

The New Years Green Lane Household Reuse and Recycling Centre is a strategically important waste facility. The carriageway widening is Phase 1 of a wider programme that is intended to improve staff facilities, provide a public education centre, create dedicated recycling and reuse stalls and improve site operations. The existing access road constrains larger vehicles and future development. Widening will improve vehicle movements, site accessibility and operational safety, while creating infrastructure for later phases. The works are currently programmed for completion during 2026. The Council has secured £374,196.98 from the West London Waste Authority HRRC Investment Fund for this purpose.

CONSULTATION / IMPACT

Benefits include improved access and traffic management, safer operation for staff, contractors and visitors, support for future redevelopment, increased recycling and reuse opportunities and improved operational efficiency. No public, stakeholder or staff consultation was undertaken because the works are an operational infrastructure project on Council land and within approved planning parameters.

ADDITIONAL CORPORATE IMPLICATIONS

Finance comments

Finance have reviewed this report and support the recommendations contained within, noting that these works will provide improved access to and from the site, with the works wholly funded by a grant award, and therefore not impacting on borrowing or the council's wider financial position.

Finance will ensure that the acceptance of this grant is ratified through Cabinet via the monthly budget monitoring report allowing this report and these works to proceed at pace.

The £374k will be released through the overarching Highways Structural Works capital programme and whilst this will represent an overspend against the expenditure budget, this will be offset by an overachievement of grant income. The only way this can be reflected in the council's capital programme budget is via a full council report, given the low value of the spend, it is not recommended this option is pursued.

Legal comments

The Council has the necessary powers to accept the external funding. Officers should ensure that the terms and conditions of the funding award from the West London Waste Authority are

reviewed and are acceptable to the Council, including any provisions relating to monitoring, delivery obligations, repayment, or clawback.

Officers should be satisfied that the Council has the necessary land and access rights required to undertake the works and that there are no property-related constraints, title issues or third-party rights which would materially affect delivery of the scheme. The report states that the proposed works will constitute commencement of development under the relevant planning permission. Officers should ensure that the works are carried out in accordance with the planning permission and that any relevant planning requirements, including any pre-commencement conditions, have been satisfied prior to commencement.

Any delivery arrangements relating to the works should be undertaken in accordance with the Council's Contract Standing Orders and any applicable contractual requirements. The proposed delegation should be exercised in accordance with the Council's Constitution and all necessary approvals obtained before any contractual commitments are entered into. Subject to the above, there are no specific legal implications arising from the recommendations in this report.

Other corporate factors

Planning: the works are intended to constitute commencement of the approved development and preserve the planning permission. Officers must confirm compliance with the permission and discharge any relevant pre-commencement conditions.

Procurement and contract management: delivery must comply with Contract Standing Orders.

Environmental and service impacts: the project supports repair, reuse and recycling and is intended to improve the resident experience and site safety.

Site Plan



Part 1 - Public